

Evaluation Guidelines for the Outstanding Teaching Award of College of Engineering at National Chiao Tung University

Approved in the 6th College Affairs Council Meeting on November 7, 2006

Approved in the 3rd College Teaching Review Committee Meeting on December 7, 2006

Approved in the 7th College Teaching Review Committee Meeting on May 11, 2009

Amended and approved in the 5th College Teaching Review Committee Meeting for Article 6 and 7 on March 29, 2011

Amended and approved in the 4th College Teaching Review Committee Meeting for Article 2 and 7 on February 23, 2012

Article 1

The “Evaluation Guidelines for the Outstanding Teaching Award of College of Engineering, National Chiao Tung University” (hereinafter referred to as “the Guidelines”) are stipulated by College of Engineering (hereinafter referred to as “the College”) in accordance with the “Guidelines for Teaching Award of National Chiao Tung University”.

Article 2

The Outstanding Teaching Award (hereinafter referred to as “the Award”) is issued once annually. Full-time and/or adjunct faculty members who have been teaching in the College for four years (or above), and have offered courses in the previous two academic years (the very year when they apply for the Award and the preceding year), are qualified for the Award. They are then recommended by the Teaching Review Committee of the department to the College. Each department is allowed to recommend no more than three candidates.

Article 3

The candidacy of the Award shall be reviewed and evaluated by the “Outstanding Teaching Evaluation Committee of College of Engineering” (hereinafter referred to as the “Committee”), composed of the College Teaching Review Committee members and the outstanding teaching award winners in the previous two years. If the candidate for the Award by chance serves as a member of the Committee, he/she must avoid participation in the evaluation process.

Article 4

The Award evaluation shall **be held and reviewed** at the beginning of the spring semester of each academic year.

Article 5

To review the candidacy, the Committee must refer to the student feedback and student survey of the courses he/she offered in the previous two years. Related teaching information (e.g. course materials, syllabi, etc.) offered by the candidate shall also be reviewed. A teaching demonstration of the candidate shall be held as well.

Article 6

The Outstanding Teaching Award of the College is divided into three categories:

1. Candidates of undergraduate compulsory courses;
2. Candidates of other courses (undergrad elective courses and graduate courses);
3. Candidates of courses taught in English.

Awardees shall not exceed six. There should be three winners for the first category and three for the second and third. The number of winners for each category can be adapted/change with situation.

The Award winning faculty members shall be awarded a medal and 20,000 New Taiwan Dollars. The Committee can recommend the first and second category candidates to compete for the University-wide Teaching Award. **The total of the recommended candidates by the College shall be in accordance with the number limit of that year.**

Article 7

Faculty members who receive the Award shall not be nominated again as candidate for three following years. For faculty members who have received the Award trice, the University will not only award him/her with an honorary teaching medal, but also including his/her outstanding records and conducts into the Development Museum. However, he/her will henceforth be excluded from candidateship for the Award.

Article 8

The cases shall be attended to in accordance with “Guideline on Teaching Award of National Chiao Tung University,” if not covered in the Regulations herein.

Article 9

Upon being passed by the Academic Affairs Committee and approved by the president, these procedures were announced and implemented. Any revision must follow the same procedure.

Contrast List of the Amended Articles of the “Evaluation Guidelines for the Outstanding Teaching Award of College of Engineering, National Chiao Tung University”

The Amendment	The Current Article	Explanation
<p>Article 2</p> <p>The Outstanding Teaching Award (hereinafter referred to as “the Award”) is issued once annually, for faculty member who has been teaching in the University for four years and above. Additionally, he/she must have been giving course(s) throughout the latest two academic years (which indicate the very year when he/she applies for the award and the preceding year), and is full-time or contracted. The Teaching Review Committee of the department shall recommend to the belonging College this full-time or contracted faculty member who has been teaching in the department. Each department shall recommend no more than three candidates.</p>	<p>Article 2</p> <p>The Outstanding Teaching Award (hereinafter referred to as “the Award”) is issued once annually, for faculty member who has been teaching in the University for two years and above. Additionally, he/she must have been giving course(s) throughout the latest two academic years (which indicate the very year when he/she applies for the award and the preceding year), and is full-time or contracted. The Teaching Review Committee of the department shall recommend to the belonging College this full-time or contracted faculty member who has been teaching in the department. Each department shall recommend no more than three candidates.</p>	<p>Amended in accordance with “Guidelines on Teaching Award of National Chiao Tung University.”</p>
<p>Article 7</p> <p>Faculty members who receive the Award shall not be nominated again as candidate for three following years. For faculty members who have received the Award trice, the University will not only award him/her with an honorary teaching medal, but also including his/her outstanding</p>	<p>Article 7</p> <p>Faculty members who receive the Award shall not be nominated again as candidate for <u>two</u> following years. For faculty members who have received the Award trice, the University will not only award him/her with an honorary teaching medal, but also including his/her outstanding</p>	<p>Amended in accordance with “Guideline on Teaching Award of National Chiao Tung University.”</p>

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